

STOW BEDON & BRECKLES PARISH COUNCIL

8 April 2016

Members of the public are invited a Meeting of Stow Bedon & Breckles Parish Council to be held in Caston Village Hall, The Street, Caston, NR17 1DD, on Monday, 18 April 2016 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 15 February 2016.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [6.4] **Hedge outside Breckles Hall.** Following Councillor Pilkington's contact, the Clerk has been advised that they will arrange for the hedge to be cut back.
 - 6.2. [6.6] **Pingo Trail lay-by and Car Park.** County Councillor Ian Monson has also expressed disappointment that this work was done without any consultation. In his view the funding of only £500 will 'go nowhere'. He will discuss the matter again with the Environment and Trails department.
7. **To receive** Correspondence (pre-circulated).
 - 7.1. Norfolk Association of Local Councils: Service to Members update.
 - 7.2. Norfolk Association of Local Councils: What we do for our Councils.
 - 7.3. Norfolk Association of Local Councils: Café Clusters.
 - 7.4. County Officer, Norfolk Association of Local Councils: *Letter re. Election to Executive Committee.*

- 7.5. Tower Mint Limited: *HM Queen Elizabeth II 90th birthday commemorative medal for schools and councils.*
 - 7.6. *Clerks & Councils Direct* - March 2016.
 - 7.7. Norfolk County Council: *The Norfolk County Council Local List for Validation of Planning Applications Consultation Draft 2016: Invitation to make Representations.*
 - 7.8. Barclays Bank Plc: *Your Community Account Statement* - 30 January - 29 February 2016.
 - 7.9. Barclays Bank Plc: *Your Active Saver Account Statement* - 1 January - 29 February 2016.
 - 7.10. The Pensions Regulator: *Act Now: the law on workplace pensions has changed.*
 - 7.11. The Pensions Regulator: *The essential guide to automatic enrolment.*
 - 7.12. Barclays Bank Plc: *A change to the way we pay interest on your Active Saver account.*
 - 7.13. Magpas: *Appeal letter.*
 - 7.14. Norfolk Association of Local Councils: *Spring Conference* - 28 April 2016.
 - 7.15. Norfolk Association of Local Councils: *Subscription Form 2016/17.*
 - 7.16. Norfolk Association of Local Councils: *Services Leaflet.*
 - 7.17. Barclays Bank Plc: *Advance notification of charges.*
 - 7.18. Norfolk County Council: *Electronic Consultation for Planning Applications.*
 - 7.19. Joint Practitioners Advisory Group: *A Practitioners' Guide to Proper Practices to be applied in the preparation of statutory annual accounts and governance statements.*
 - 7.20. Joint Practitioners Advisory Group: *Governance and Accountability for Smaller Authorities in England.*
 - 7.21. Joint Practitioners Advisory Group: *Local Councils, Internal Drainage Boards and other Smaller Authorities in England - Annual return for the year ended 31 March 2016 - PROOF.*
 - 7.22. Came & Company: *Council Matters* - Spring 2016.
 - 7.23. Barclays Bank Plc: *Your Community Account Statement* - 1-31 March 2016.
 - 7.24. Barclays Bank Plc: *Your Active Saver Account Statement* - 1-31 March 2016.
 - 7.25. Breckland Council: *Precept remittance advice.*
 - 7.26. Norfolk County Council: *Highway and community Ranger visit* - 16 May 2016.
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
 - 8.1. **3PL/2016/0058/F & 3PL/2016/0059/LB: Stow Bedon Hall, Rockland Road, Lower Stow Bedon.** Construction of swimming pool plant room. (Extension in time limit to 17 February agreed.) Planning Permission and Listed Building Consent dated 3 March 2016.
 - 8.2. **3PL/2016/0360/F: Prince of Wales Lodge, Cherry Tree Lane, Stow Bedon.** Application for Erection of 8 dwellings with parking, garaging, amenity & open space & retain existing dwelling.
 9. **To receive** a note from the Norfolk Association of Local Councils entitled *LAIS1388 - Planning Changes*, and **to agree** a response to the Government's *Technical Consultation on Implementation of Planning Changes*.
 10. **To consider** whether there is any action the Council could take, or could encourage parishioners to take, which might encourage BT or other ISPs to do something to provide this parish with improved broadband speeds.
 11. **To consider** the implications of a proposal by Mrs Ann Cuthbert, concerning plans to use footpaths to hold nature walks.
 12. **To receive** an advance copy of a Breckland Council Press Release concerning some £310,000 which it has received from housing developers as funding to help improve local play and sports facilities which has not been used (this funding has been ring-fenced for use in the parish or surrounding area from which the contribution was sourced, and there is £20,600 available for use in Hockham, Stow Bedon & Breckles, Shropham and Wretham parishes) and **to consider** whether the parish could propose any project. Outline project proposals must be received by 13 May.

13. **To arrange** for the post holding the Stow Bedon Village Sign to be repainted, as the existing paint is flaking away, and work is needed before the damp does irreparable damage.
14. **To approve** and **sign** the Receipts and Payments Account for the year 2015-2016.
15. **To confirm** that the 30 working day period during which elector's rights to inspect the accounts may be exercised will commence on 3 June 2016 and end on 14 July 2016, and that the date appointed for the exercise of electors' rights to question the auditor or make objections is 15 July 2016.
16. **To consider** increasing the hours the Clerk is paid by 2 hours/month, to 20 hours. (Note: This is the estimated time involved with the required compliance with the Transparency Code, and which the Council used when applying for the Transparency Fund grant. It will be possible for the Council to apply to the Fund for grants to cover this increase for 2016/17 and 2017/18.)
17. **Finance.**
 - 17.1. **To approve** payment of £29.95 (£24.96 + £4.99 VAT) to Spanglefish in settlement of their invoice no. 14566/2016 for website hosting.
 - 17.2. **To approve** payment of £35.00 to the Information Commissioner, being the cost of renewal of the Council's registration under the Data Protection Act for the year ending 26 April 2017.
 - 17.3. **To approve** payment of £99.95 to Norfolk Association of Local Councils, being the Annual Subscription for 2016/17.
 - 17.4. **To receive** the Monthly Financial Report.
18. **To decide** on any matters for consideration at next meeting.
19. **To confirm** the date of the next meeting as Monday, 16 May 2016, at 8.00 p.m., in Caston Village Hall. (Note: The Annual Parish Meeting will be held at 7.30 p.m.)

Scheduled future Meeting dates:

Monday, 16 May 2016**	Monday, 15 August 2016*	Monday, 12 December 2016
Monday, 20 June 2016	Monday, 19 September 2016	Monday, 16 January 2017*
Monday, 18 July 2016	Monday, 17 October 2016	Monday, 20 February 2017
	Monday, 14 November 2016	Monday, 20 March 2017

*If needed

** Annual Parish Meeting & Annual Meeting of the Parish Council